***HORSEJOBS IN IRELAND - QUESTIONNAIRE***

FAMILY Name:

First Name:

Age:

Sex:

Nationality:

Married/Single:

Height:

Weight:

Full Postal Address:

Home Telephone Number:

Mobile telephone :

Email address:

skype:

Facebook:

Contact information of your nearest relative in case of accident or emergency –(this is important for your safety)

Name:

Address:

Daytime telephone Number:

Evening Telephone number:

Fathers Occupation:

Mothers Occupation:

Brothers/Sisters-ages:

What date are you available to start work:

I am available from approximately:

I can stay until approximately:

Are you restricted to these dates or could you stay longer if you liked:

Do you have a full, clean drivers licence:

Yes/No;

Is this for automatic or stick shift car:

Do you think you might be able to drive a tractor or other farm machinery:

Do you smoke:

Yes or No:

If yes, would you agree not to smoke during working hours or in the house of the host family if so required:

English Language Skills

*If English is not your native language*, describe your English language skills:

1-2 (Basic)

3-4 (Fair)

5-6 (Intermediate)

7-8 (Good)

9-10 (V. Good)

Do you want to attend English language Classes if they are available locally:

Is this Essential:

Or Desirable:

**SECURITY & HEALTH QUESTIONS:**

As you may be ‘Living in’ with a family, it is necessary for us to have answers to the following questions, Have you ever:

Been in trouble with the police(do you have a police record):

Had a problem with banned drugs:

Had a problem with Alcohol:

Had a problem with mental illness or depression:

Do you have any allergies what-so-ever:

Do you suffer from any ongoing physical ailment (bad back etc):

Are you taking any medication for your continued good health which your employer should know about for your safety (for Epilepsy, depression etc):

(answering yes to any of the above does not stop you from getting a job …..they are asked for safety reasons only.)

**WORKING WITH HORSES**

**PLEASE ANSWER ALL OF THE FOLLOWING QUESTIONS:**

Do you want a job with riding OR…

would you work with horses where riding is NOT part of the job:

Are there any types of horses you don’t want to work with(race horses, young ‘unbroken’ horses etc):

**PLEASE CLEARLY STATE YOUR PREFERENCE TO THE FOLLOWING**

(YES OR No -Horses also means Ponies is some cases)

Pleasure horses:

Hunters(winter only):

Show jumpers:

Showing horses:

Dressage:

Polo:

Endurance horses

‘Flat’ racehorses:

’Jumping racehorses:

Young unridden Horses:

Mares & Foals:

Mares, Foals and Stallions:

Other:

Would you like to work in a stable alone and are you motivated and confident enough to do so Or would you prefer to work in a stable where there are other stable staff as well as yourself:

**If required, are you willing and able to do the following as part of your job**

you do not have to do all these duties but we need to know if you can.

(“unaided” means – without help or supervision- on your own)

Catch an animal in a field and bring it to the stable unaided:

Feed and water the animal in the stable unaided:

Clean out and bed down a stable (Muck Out) unaided:

Clean and groom(Groom) a horse properly unaided:.

Pick up and clean out the horses feet unaided:

‘Tack Up’ (put the riding equipment on the horse) unaided:

Clean and care for the “tack” and other equipment of the animal:

Put on/take off a Horse Blanket – “all weather” rug:

Put on ‘brushing’ boots and other protective boots on the legs:

Put on a tail bandage;

Do you know how to ‘Plait’(braid) a mane:

Do you know how to ‘plait’(braid) a tail:

Have you ever ‘clipped’ a horse or helped to do so:

Have you ever loaded or unloaded a horse into a trailer or lorry:

Do you think you would recognise a sick animal in your care:

**Riding skills (Not all jobs include riding…)**

How good are your riding skills:

Excellent

Good

Fair

none :

**RIDING - Could you take a horse and ride it in the following places:-**

In an indoor school/Manage:

In an outdoor school:

In a field:

On the road:

At a ‘canter or ‘gallop’ in a field or open space:

Could you ride a young or nervous or ‘strong’ horse:

Do you think you could teach riding to beginners or children:

Do you have any qualification from your own country in horse care/riding:

**Job Location and working conditions**

Are you prepared to live and work in a rural location, perhaps not on a bus route where you might have to rely on family members/other staff for access to the nearest town/village/bus/restaurant/pub etc (a bicycle or car may be available for your use in some cases) and are you prepared to go ahead on this basis:

Do you understand that working with horses can be a physically demanding and dirty job which has to be done in all weathers and conditions and are you willing to go ahead on this basis:

**Clothing**

If you are working with horses, please make sure that you bring clothes for WET WEATHER as it rains a lot in Ireland. If you are taking a job that includes RIDING, you will need a riding hat, riding boots, gloves and back protector. These do not need to be new and if you don’t have them, you can purchase them quite cheaply in Ireland.

**Reference – Please supply details of a previous employer**:

Can you supply a written reference, if this is not in English, we will need you to supply a translation (this can be done by you). If not, we require contact details of someone who is willing to give you a good reference, if you have not worked before, it can be a character reference from a teacher etc.

It is best if you have a reference from someone who has seen you ride or work with horses.

Name of “referee”:

Address:

Telephone Numbers:

Email:

If this is a previous employer, How Long did you work there:

What were your duties: **.**

(how long do they know you and what their relation to you is/Teacher etc)

**Please write a ‘Dear Employer’ letter - THIS IS VERY IMPORTANT**

explain how you got your Experience with horses – what you have done in the past and why you want to work with horses in Ireland now. Please give as much information as possible - your background, your connection with horses throughout your life etc

*Dear Employer…(you can write it here or on a separate page)*

**ACCOMMODATION – would you prefer to :**

(We cannot guarantee your choice..)

Live in the family home as part of the family in every way:

Live alone in separate accommodation on the property e.g. apartment/gate house/mobile home:

If you are single and accommodation is supplied, are you willing to share accommodation with another member of staff – perhaps in an apartment/mobile home :

**Declaration - ALL APPLICANTS – PLEASE COMPLETE THE FOLLOWING**:

Please read and sign the following declaration.

*I declare that the information supplied by me in this document is a true and accurate description of myself and my family and my experiences to date, and that I fully understand the information supplied about jobs with horses in Ireland and the duties I will be required to perform and that I am willing and able to undertake such duties for the duration of my stay in Ireland as outlined in the information supplied to me by the host family/employer of my choice.*

*I also agree to give 7 DAYS NOTICE should I want to change family or go home or take up any other employment , so as my host family has time to find a suitable* replacement.

Signed:

Printed Name:

Date:

If you have come through an agency in your home country, then we are a partner agency situated in Ireland to help and advise you during your stay in this country.

Please note that we cannot guarantee that the information supplied by the employer is a true and accurate description of all aspects of the job in question - just as we cannot guarantee that the information you have supplied is a true and accurate description of your experiences to date ...we must take it on trust in both cases.

Many of our employers have been with this agency for several years and references can be supplied from previous employees regarding the working conditions and are available on request.

***CHECK LIST***

1. Please Make sure your **passport** is valid for the full length of your stay/ Your i.d. may be sufficient in some cases.
2. Please make sure that you have registered and have received a **European Health** **card** which is available to all member of the European Union – ask your travel agency or your doctors surgery. .....THIS IS VERY IMPORTANT...
3. If you have **private medical insurance**, please tell your insurance company that you are traveling abroad. It is possible to purchase ‘**travel insurance’** from your travel agent which also covers you for medical treatment as well as **loss of luggage/belongings etc….**
4. Please make sure your have your **drivers license**, and **student i.d**. card and any other documents that you feel you might need when you are here.
5. Please bring an **international electricity adaptor** with you as the electricity voltage in the Uk/Ireland is different to that on the continent (240 instead of 120) and you will need an adaptor for all your electrical goods – hairdryer etc.
6. **Your mobile phone** – you can purchase a local  **SIM** **card** for you mobile phone which will make it much cheaper for you to make and receive calls while you are here – you can buy at the Airport upon arrival or in any phone shop……

7. Make sure that you have our telephone and email address available

 from your agency so that you can keep in contact with us while you are abroad.

8. Clothing - make sure that you have clothing for RAIN and cold weather - not the type of cold on the European Continent - we have a

 sort of wet cold and it is important that you have warm sweaters, gloves, sock, a wool/fleece hat and waterproof boots for working in

 as well as riding clothes etc.